

## Brief background about CAPA

CAPA is an instrument of the Anglican Communion in Africa, which provides the space and opportunity for synergy within and through the church in order to affirm and celebrate the witness of Christian life in the continent of Africa. Inspired by the Holy Spirit and the values of our common faith, CAPA proclaims and acts on the agenda of spiritual, social-political and economic transformation. As a result, CAPA aims at harvesting all the initiatives of the church to re-articulate her prophetic mandate in the midst of the contradictions facing Africa and the world. The church, by virtue of her mission and calling, is endowed with the moral burden in the search for credible alternatives/sustainable paradigms of development. The distinctive gifts and ministries of the church include that of discernment, which opens the eyes of God's people and invites them to a critical understanding and participation in changing the world as we anticipate the new reign of the Kingdom of God among the poor and the excluded in our present society.

## Securing our future: Unlocking our Potential, Forging a promising future

Africa is usually portrayed [in the western media] as a place where nothing functions. However, there are parts of the continent where positive changes are taking place and lives are getting better. In this context, and with this negative media portrayal, there is a sense in which a number of Africans have lost their self-confidence. Jesus comforted the afflicted and enabled them to hold their heads high up with dignity. The church of Christ has been called to do the same, to represent the vulnerable and afflicted and to enable them realize that they are children of God with full right and dignity. A question for CAPA members is, "are we a church 'for' the poor or a church 'of' the poor, marginalised, vulnerable and humiliated? ". Hence this programmatic response of building the capacity of the church in resource mapping area which is a tool for resource mobilization for social-economic emancipation of the vulnerable in the society.

## Be inspired

Resource mapping as a way of establishing ‘what is in your hand’ is always a great idea. The question of what is in your hand is an extremely fundamental one especially in the African context, where the colonial effects have left many people thinking and believing they have nothing, they are in great need and they deserve to be helped by someone else. This someone else is always the foreigner and very rarely the neighbour. It is for this reason I call it a colonial effect. Although this negative attitude and ignorance is prevalent in many environments across Africa, it is however extremely comforting to observe that there are a few pockets of self-realisation, where people have decided to confront their negative perceptions and begin to believe in themselves and the potential that God has put in them. There are many churches these days where congregants strongly believe that they are no lesser beings than their counterparts in other parts of the world. They also believe that God puts resources where he puts his people but the people’s eyes have to be opened to see the marvel of the resources around them and have the will, the faith and courage to cultivate them for their own good and for the glory of God.

Additional to this reinforcing theology is an evolving positive culture in some parts of Africa where people are increasingly saying ‘don’t give me fish but rather show me where and how to fish and I will feed myself for a lifetime’. They are being positively inspired by other common positive sayings like ‘a journey of a thousand miles starts with one step’ and also ‘Rome was not built in one day’. The movement which is taking off in the church in Africa is one of self-reliance and it is really helping people regain their self-confidence and dignity. The starting point in this endeavour is always a thorough envisioning process and the identification of the resources or potential and opportunities that people have to bring their dreams to reality. This is the essence of resource mapping. CAPA believes that with this mind set, the Anglican Church will be able to unlock her potential and secure a promising future for Africa.

# WHAT IS IN YOUR HAND?

*[Exodus 4:2]*

## A GUIDE TO MAPPING RESOURCES IN OUR PARISHES

### Introduction

A resource is a collection of wealth that can be accessed at any time to meet a need. This resource mapping tool is a step by step way of identifying parish resources with an aim of creating a parish database of all the available resources which informs planning for church mission and other parish needs.


### Why map resources?

Often those in charge of parishes (Priests, Parish council members, Lay readers) find that they don't have a clear appreciation of who comes to church, what they can offer in terms of skills, and are unable to determine whether other physical resources like halls, land etc are being used in a manner that realises their maximum potential. It is therefore easy for a parish to consider itself as lacking resources for various ministries and projects they may want to undertake when in actual fact the resources they require are within and around them. Resource mapping is the key that enables leaders in the parish, even in a community, to have access to information needed to make informed decisions. With this knowledge various interventions will be executed professionally and are more likely to meet their intended objectives.

### Biblical reflection on resource mapping

Embodied in this resource mapping exercise are tools to enable the church leadership to identify what God has given them, make a record of the available resources and make a plan of how to utilize these resources for effective church mission as exemplified in Luke 4:18-19.

When Jesus was caught up in a crisis of feeding the five thousand, He sent His disciples on a mapping exercise "go find out". The disciples were overwhelmed by the huge need to feed the big crowd in a desolate place they were in the 'desert'. However out of obedience they set out to find out what was there and they found two fish and five loaves of bread. Beginning



With these available resource among them ,they were able to feed all the people and there were left overs to their pleasant surprise (Mark 6:30-44).

In 2Kings 4:1-7 we see a widow in an hopeless and a very desperate situation .She felt that she had nothing to meet the "big" need at hand .But when she presented her case to Elisha ,he asked her a question which set her on mapping exercise "what do you have " v 2. Her response was rather quick "I have nothing except...What she thought was very little helped in meeting her need .The widow's response is common to those charged with the responsibility of planning and spearheading church mission in our parishes .However unless parish leadership reach a point where they feel ready and passionate about embarking on a self-reliance journey, they may not be moved to ask "what do we have ". It's evident from the scriptures that God has provided enough resources to sustain His people and His church in different contexts .The church need to look harder and rely on God's power to provide. The above examples show the importance of mapping resource in planning and doing church mission and for the wellbeing of the parish.

### **What this resource map can do**

Successful leaders always rely on some level of data to inform their strategies and plans. Most initiatives fail for lack of adequate data. Given the diversity of resources in any parish context, it is necessary to have systematic data collection processes able to give a birds-eye view of existing resources. It helps parish leaders to make smart decisions which link available resources to parish strategies and goals.

### **How resource maps fit into the big picture**

Developing a parish resource map is an important step towards prudent and faithful stewardship of all that is entrusted to the Church for mission. It is informed by the conviction that God provides for His people wherever they are. Consequently, resource maps are indispensable in moving communities from imagined lack to abundance; to fulfilling their God-given potential.

### **Available tools**

In its effort to empower parishes, CAPA has developed simple, accessible and

comprehensive tools to facilitate the resource mapping process. These tools are:

- Worksheets and Fill-in forms - mapping teams will appreciate these user-friendly tools that guide each step along the way. What's more, answering the questions and following the worksheets provided ensures a smooth, organized process.
- Tips and Technical Support – The process and its tools contain easy-to-spot tips to help mapping teams undertake a successful process. CAPA will be available for continuous support and technical assistance throughout the process.

***Key to the fill-in forms:***

- Form 1: Basic data form: Who comes to our church in terms of age, professional expertise and gender.[This information can be filled or ticked in the form as appropriate ]
- Form 2: what are the church existing sources of income; real estates, giving, partnerships, services offered, any publication etc [To be filled in by the parish council ]
- Form 2-A -Examines in details the existing Assets /Real Estates and their annual returns as identified in form 2 section A [To be filled in by the parish council ]
- Form 2-B –Examines in details the type of giving and the annual estimates in the parish as identified in form 2 section B[To be filled in by the parish council ]
- Form 2-C –Partnerships: This form examines in details the nature of partnerships in the parish and the benefit of these partnerships to the parish as identified in form 2 section C. [To be filled in by the parish council ].
- Form 2-D -Examines in details the services being offered and their annual returns as identified in form 2 section D. [To be filled in by the parish council].
- Form 2-E –This form examines in details different Publications and annual returns to the parish as identified in form 2 sections E. [To be filled in by the parish council].

## How to use this guide:

### ***Step 1***

There must be desire to start on the self –reliance journey for the parish by the parish leadership. This means that the parish leadership will be committed to invest all that it takes, to mobilise the parishioners, to get involved in the resource mapping process, to collect and analyse the information and take action for improvement

### ***Step 2***

The parish leadership explain to the parishioners the objective and the benefit of resource mapping and their role in it.

### ***Step 3***

The parish leadership provides the necessary materials for collecting the needed information for the resource mapping.

### ***Step 4***

The parish leadership establish a mechanism for compiling and analysing the collected information, which should include a representation of a cross section of the parishioners.

### ***Step 5***

The parish leadership will share the analysed data including the proposed action areas for improvement with the Parishioners for validation.

### ***Step 6***

Parish leadership and a representation from a cross section of parishioners develop an action plan with a clear monitoring system.

### ***Step 7***

Parish leadership provides periodical updates and reviews to the parishioners

### ***Step 8***

Parish leadership organise celebration moments for every mile stone achieved.

**Form 1: Basic data** [To be filled in by church members]

**PARISH:**

**NAME:**

**GENDER:** MALE  FEMALE

**AGE: (TICK AS APPROPRIATE)**

**0 TO 5**  **6 TO 12**  **13 TO 21**  **22 TO 35**

**36-65**  **66 +**

**OCCUPATION (TICK):**

- |  |   |
|--|---|
| • MEDICAL <input type="checkbox"/>     | • CONSTRUCTION <input type="checkbox"/>     |
| • SECURITY <input type="checkbox"/>    | • ENGINEERING <input type="checkbox"/>      |
| • AGRICULTURE <input type="checkbox"/> | • LEGAL <input type="checkbox"/>            |
| • GOVERNANCE <input type="checkbox"/>  | • CLERGY <input type="checkbox"/>           |
| • VETERINARY <input type="checkbox"/>  | • HOSPITALITY <input type="checkbox"/>      |
| • RESEARCH <input type="checkbox"/>    | • FINANCE <input type="checkbox"/>          |
| • EDUCATION <input type="checkbox"/>   | • MARKETING <input type="checkbox"/>        |
| • TRANSPORT <input type="checkbox"/>   | • INSURANCE <input type="checkbox"/>        |
| • SOCIAL WORK <input type="checkbox"/> | • PERFORMING ARTS <input type="checkbox"/>  |
| • ARTISAN <input type="checkbox"/>     | • ENTREPRENEURSHIP <input type="checkbox"/> |
| • MEDIA <input type="checkbox"/>       | • OTHER <input type="checkbox"/>            |
| • RECREATION <input type="checkbox"/>  |   |

**Questions to ask when analyzing the basic data form 1.**

- What are the benefits of having such a wide range of skills in this parish?
- What needs to be done to maximize on the existing expertise in this parish?

**Form 2: Assets /real estates, Giving, partnership Services and Publications**  
 [to be filled in by parish council Members]

**PARISH:** \_\_\_\_\_

**DATE:** \_\_\_\_\_

**FILLED BY:** \_\_\_\_\_

**REAL ESTATE : Section A**

ITEM	LOCATION	BOOK VALUE	MARKET VALUE	MONTHLY EARNING	
				FINANCIAL YR1	FINANCIAL YR2
HOUSE(S)					
GROUNDS					
HALL					
OFFICE(S)					
FARM(S)					

**GIVING: Section B**

ITEM	EXPECTED GIVING (PER MONTH)	ACTUAL ( PER MONTH)
ITEM		
TITHES		
OFFERINGS		
THANKSGIVING		
PLEDGES		
OTHERS		

**PARTNERSHIPS: Section C**

ITEM	EXPECTED GIVING (PER MONTH)	ACTUAL ( PER MONTH)
DONORS		
DONATIONS		
TWINNING RELATIONSHIPS		
JOINT PROJECTS		
OTHERS		



## SERVICES: Section D

ITEM	PROJECTED NUMBER (MONTHLY)	ACTUAL NUMBER	
		MONTH 1	MONTH 2
CHURCHING			
BAPTISM			
CONFIRMATION			
WEDDING			
FUNERAL			
CHOIR (HIRE)			
TRAINING			
EDUCATION			
HEALTH SERVICES			
HOSPITALITY			
TRANSPORT SERVICES			
BOOKSHOP			
OTHER			

## PUBLICATIONS: Section E

ITEM	PROJECTED NUMBER (MONTHLY)	ACTUAL SALES	
		MONTH 1	MONTH 2
MAGAZINES			
SERMONS			
SUNDAY PROGRAMMES			
MUSIC			
OTHER			













# Human Resource

EXPERTISE												
AGRICULTURE	GOVERNANCE	VERTEBRARY	RESOURCE	EDUCATION	TRANSPORT	SOCIAL WORKER	ARTISAN	MEDIA	RECREATION			

EXPERTISE												
CONSTRUCTION	ENGINEERING	LEGAL	HOSPITALITY	FINANCIAL MARKETS	INSURANCE	PERFORMING ARTS	ENTREPRENEURSHIP	SECURITY	MEDICAL			